

ANALYSIS REQUEST FORM

Please refer to ESCL catalog of services at <u>http://www.aescl.missouri.edu</u> for analytical tests. Shorthand codes are available for many tests. Indicate any special instructions you may have on the back of this form or on attached letterhead stationery (<u>click here for packing slip requirements</u>).

Carefully package your samples, include a completed copy of this form, or detailed letterhead cover letter, and mail to:

Dr. Thomas P. Mawhinney, Director, Experiment Station Chemical	Laboratories
Room 4 Agriculture Building, University of Missouri, Columbia, MO	65211-7170

Company Name and Address:	Phone Number:	Email Address or FAX Number:
	Name of Person to Receive Reports:	Send Invoice To: (if different from sender's address)
	Date Sent:	Purchase Order Number:

†Expediting analyses incurs a 50% surcharge of standard analytical cost.

Minimum billing for standard analyses is \$65; for expedited analyses, \$90.

An asterisk (*) denotes a standard procedure unless another notation is made or if sample matrixes dictate requirements.

Report Style: <i>(select one)</i> Standard Report (as received) * 100% Dry Matter (requires moisture)	Sample Storage: (for additional information click here)
 * denotes a standard procedure unless another notation is made or if sample matrixes dictate special requirements. † All request(s) for samples to be returned require a <u>completed</u> FedEx or UPS shipping form. A handling charge, in addition to to the standard analytical cost, may apply and be included on the University invoice. § Only applicable to non-biohazard samples that are received in reusable shipping containers. Please inquire (573-882-2608) prior to submitting samples. 	Storage Conditions: Air-tight, room temperature* 4°C refrigeration 20°C Freezer † 262°C Freezer † 20°C Freezer † 20°

Special Instructions: (indicate below any instructions about your samples you may wish **OR** attach letterhead stationery)